

ADMINISTRATION COMMITTEE

AGENDA

PAGE # ACTIONS

1.0 **CALL TO ORDER**

2.0 **PUBLIC COMMENT PERIOD** -- Members of the public desiring to speak on an agenda item, or agenda items not on the agenda, but within the purview of this committee, must notify the Secretary and fill out a speaker's card prior to speaking. A speaker's card must be turned in before the meeting is called to order. Comments will be limited to three minutes. The Chair may limit the total time for comments to twenty (20) minutes.

3.0 **CONSENT CALENDAR**

3.1 **Approval Items**

3.1.1 Approval of Aug 1, 2002 Minutes Attachment 45

3.1.2 Contracts
RC Attachment
• Advance Data Transcribing, Inc. 16
• Crown Consulting, Inc. 18

Equipment Lease Renewal
• Pitney Bowes 20

3.1.3 SCAG Participation at the 2002 League of California Cities & California State Association of Counties **RC Attachment** 21

Recommended Action: Approve

3.1.4 Sponsorship of Southern California Leadership Network Class XII Tuition and Leader of the Year Luncheon **RC Attachment** 23

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3.2 Receive & File

3.2.1 SCAG Legislative Matrix 2001-2002
Session **RC Attachment** 25

3.2.2 Contracts/Purchase Orders \$5,000 -
\$25,000 (Info Only) **RC Attachment** 31

Contracts

- Center for the Continuing Study of the California Economy (Regional Economic Forecasting Assistance)

Purchase Orders

- IBM Corporation
- Kion Printing and Packaging
- Pace Lithographers

3.2.2 Conflict of Interest Listing
RC Attachment 33

4.0 ACTION ITEMS

Supervisor Jon
Mikels, Chair

5.0 INFORMATION ITEMS

5.1 Monthly Financial Report
Attachment Mailed Separately

Bert Becker
Chief Financial
Officer (CFO)

The CFO provides a report which reflects Financial status and cash flow, General Fund Expenditure status and, on a quarterly basis a report on membership dues.

5.2 Update on Audit Resolution Plan **Bert Becker, CFO**

5.3 Overall Work Program Schedule **Bert Becker, CFO**

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8.0 COMMENT PERIOD

Any Regional Council member or staff desiring to comment on items not covered on the agenda may do so at this time. Comments should be limited to three minutes.

9.0 ADJOURNMENT

The next meeting is scheduled for Thursday October 3, 2002 at the Long Beach Convention Center in the City of Long Beach.

